

Booking Form for Radwell Village Hall

Please print, complete and return this booking form to Village Hall Booking Administrator by email (bookings@radwellvillagehall.com) or in person (by prior appointment – 07903 397587). Hard copies can be requested from the Village Hall Booking Administrator.

HIRER'S NAME & ADDRESS

Hirer's name: _____

Hirer's address: _____

HIRER'S CONTACT DETAILS

Telephone: _____

Mobile No: _____

Email address: _____

Hire date: _____

Hire hours: _____

From and to times, (please include time you require for your set up and close down)

HIRE DETAILS

Purpose of hire: _____

Total charge: £ _____ Deposit Due: £ _____
Excluding the deposit

ACCEPTANCE

The hirer confirms by signing this booking form that they have read and accept the terms and conditions of the hire of Radwell Village Hall as found on the Radwell Village Hall website (radwellvillagehall.com)

Signed: _____ Date: _____

Print Name: _____